हरियाणा केन्द्रीय विश्वविद्यालय
CENTRAL UNIVERSITY OF HARYANA
(संसद अधिनियम 25 (2009) के तहत स्थापित)
(Established vide Act No. 25 (2009) of Parliament)
महेन्द्रगढ (हरियाणा) 123031
Mahendergarh (Haryana)-123031

Advertisement No. 02/NT/R/2026 **Date: 28.10.2026**

DETAILED EMPLOYMENT NOTICE

Online applications are invited through Samarth Portal (https://cuhnt.samarth.edu.in/index.php/site/login), from the eligible Indian National only for appointment to the following post on Direct recruitment basis. The last date for submission of the online applications, is 27-11-2026 upto 05:00 PM.

Post Code	Name of the Post	Level & Group	No. of Posts & Category	Eligibility and age limit
01	**Technical Assistant (Computer)**	Level-05 & Group-C	01 OBC 01 SC	**Essential Qualification:** i) Bachelor's Degree in Engineering/ Technology in Computer Science and Technology/ Information Technology from any recognized University or Institute. OR Master's Degree in Computer Science/ Technology/MCA from any recognized University/Institute. ii) At least 02 years experience in relevant field in University/Research establishment/ Central/ State Govt./PSU and other autonomous bodies or Private organization of repute with annual turnover of at least Rs. 200/- Crores or more. **Age Limit: 32 Years**

Abbreviations:
UR: Un-Reserved, OBC: Other Backward Caste, SC: Scheduled Caste, ST: Scheduled Tribes, PwD: Person with Disability, OH: Orthopedically Handicapped, HH: Hearing Handicapped, VH: Visually Handicapped.

General Terms & conditions:

1. The qualification (essential and desirable) and experience required shall be as indicated against each post. The qualification prescribed for each of the post shall be the minimum qualification as on the closing date of applications.

2. The upper age limit for appointment to various posts shall be as specified against each post. The crucial date for determining the age shall be the closing date of the application.

3. The candidate belonging to the reserved categories shall enclose self-attested copies of the caste/class certificate and/or medical certificate (pertaining to the determination of degrees of disability in case of PwBD candidates) from the competent authority in the format prescribed by the Government of India (subject to verification at a later date), failing which the application shall be rejected.

4. A candidate belonging to SC/ST/OBC who has been selected on the same standard as applied to the General candidates and who appears in the general merit list is to be treated as own merit candidate. Such candidate will be adjusted against unreserved point of the reservation roster. In other words, a candidate applying against the unreserved vacancy cannot be considered for any relaxation.

5. When a relaxed standard is applied in selecting an SC/ST/OBC candidate, for example in the age limit, experience, qualification, extended zone of consideration larger than what is provided for un-reserved candidates etc., the SC/ST/OBC/PwBD candidates are to be counted against reserved vacancies. Such candidates would be deemed as un-available for the consideration against un-reserved vacancies. However, age relaxation given to PwBD candidates will not be considered as relaxed standard for the above purpose.

   Note:

   (i) Nothing in these Rules shall affect the reservations, relaxation of age limit and other concessions required to be provided to the Scheduled Castes and Scheduled Tribes and other special categories of persons in accordance with the instructions issued by the Central Government from time to time

   (ii) Payment of TA: A candidate shall attend the interview at the designated place and time at his own expenses. However, the outstation candidates belonging to the SC& ST categories shall be reimbursed to and fro rail fare (sleeper class) for self only by the shortest route. In case any station is not connected by rail, ordinary bus fare shall be paid by the shortest route on production of ticket. The above-mentioned concessions shall not be admissible to those SC/ST candidates who are already in Central/State Government Service/ or holding any other employment under PSUs/Local Governments/Panchayats.

6. The appointment of a candidate shall be subject to the verification of antecedents, educational qualifications, experience and medical fitness.

7. A candidate who is already in service shall submit the application through proper channel along with vigilance clearance certificate from the competent authority. However, the candidate may send an advance copy of the application and in case the application is not forwarded due to whatever reasons till the time of written test or interview, as the case may be, the candidate, should produce a "No Objection Certificate" along with the "Vigilance Clearance Certificate" in a sealed cover from the employer.

   Provided that if "No Objection Certificate" from the employer is not received till the date of written test or interview, as the case may be, the candidature of the candidate may be considered for direct recruitment as a fresh candidate, if otherwise eligible. Such candidates are required to submit an undertaking at the time of written test or interview, as the case may be, that:

   i. No penalty has ever been imposed on the candidate and has never been convicted by any Court of Law.

   ii. No disciplinary action/ vigilance case is pending or is contemplated, against the candidate.

   However, the joining of the candidate on selection shall be accepted only on production of relieving order preceded by acceptance of resignation, failing which the candidate shall not be allowed to join.

8. It shall be the responsibility of the candidate to ascertain his/her own eligibility for the post for which he/she is applying in accordance with the prescribed qualifications, experience, etc., and submit his application duly filled-in, along with the desired information and documents as per the advertisement. Suppression of factual information, supply of fake documents, providing false or misleading information or canvassing in any manner on the part of the candidates shall lead to his disqualification. In case, it is detected at any point of time in future, even after appointment, that the candidate was not eligible, his appointment shall be liable to termination forthwith as per this clause. In case of any ambiguity in the recruitment Rules in general and eligibility in particular for any post, the decision of the Executive Council shall be final.

9. Acceptance of documents submitted by an applicant shall be subject to verification by the competent authority at any point of time even after joining the employment. If any document is found to be false/fake/incorrect either before or after appointment, the document shall be summarily rejected or action may be initiated against the candidate which shall lead to cancellation of his appointment, as the case may be.

10. The person appointed against any post shall be governed by the Act/Statutes/Ordinances/Rules of the University and also the CCS (Conduct) Rules, 1964, CCS (CCA) Rule,1965 or any other rules of the Government of India, as amended from time to time and any other rule/resolution prescribed specifically for maintaining the conduct of the employees by the Executive Council of the University.

11. The appointment of a candidate shall be subject to verification of character and antecedents by the competent authority. Until the verification of character and antecedents reports are received, the appointment shall be treated as provisional. In case the report/s with regard to his conduct, character, antecedents, etc., is found to be unsatisfactory, the appointment shall be cancelled/terminated forth with.

12. Canvassing in any form on behalf of any candidate shall be treated as a disqualification which shall lead to the cancellation of candidature.

13. The written test/skill test/interview shall be conducted as per University norms.

14. In pursuance of the Letter No. 19-50/2015-Desk-U, dated 22.12.2015, of the M.H.R.D (Now MoE), there shall be no interview for appointment to the Group 'C' and 'B' posts. Accordingly, no interview shall be held for appointment to the Group 'C' and Group 'B' posts.

15. The selected candidate shall produce a medical fitness certificate issued by a Govt. hospital / or Govt./CGHS empanelled hospital duly countersigned by the concerned civil surgeon or the Medical Superintendent/ Director of the concerned hospital for Group B and C post and certificate from the Medical Board issued by a Govt. hospital / or Govt./CGHS empanelled hospital for Group A post, as the case may be, prior to joining of the candidate. In cases where a person has already been examined by a Medical Board in respect of his/her previous appointment and if standard of medical examination prescribed for the new post is the same, then the candidate is not required to undergo a fresh examination. For this purpose, the candidate has to submit a copy of the medical certificate duly countersigned by the designated officer of the University.

16. The selected candidate shall be governed by the New Pension Scheme of the Govt. of India, as the case may be, duly extended by the UGC.

17. The selected candidate shall be liable to serve anywhere within the jurisdiction of the University.

18. The candidate shall bring all original certificates relating to the age, qualifications, experience at the

time of tests or interview, wherever applicable. In case the candidate fails to submit the original documents for verification of the certified photocopies of the enclosures to his/her application, he/she may not be allowed to appear at the tests/interview and his/her candidature may be treated as cancelled, without any further communication in this regard.

19. The University may draw a panel in the form of a waiting list to fill up a post. In case a candidate on higher merit regrets to join within a period of six months or resigns/dies after joining, within a period of one year, the offer shall be made to next candidate on the merit, if otherwise in order, to reduce the delay in filling up of the vacancies. Such a vacancy should not be treated as fresh vacancy.

20. The University reserves the right to withdraw an advertisement, either partly or wholly, at any time, without assigning any reasons. The University reserves the right to increase or decrease the number of vacancies.

21. If advertisement for any post is withdrawn by the University, the application fee collected from the candidate shall be refunded within a reasonable period of time.

22. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of appointment order, the University reserves the right to modify / withdraw/ cancel any communication made to the candidates.

23. In case of any dispute/ ambiguity that may occur in the process of selection, the decision of the University shall be final.

24. The selected candidate shall be kept on probation as per the University norms.

25. Relaxation in age, experience, qualifying marks, may be granted to the candidates belonging to the Schedule Caste/Schedule Tribes/OBC/PWD or any other reserved category for reserved posts as per the UGC / Govt. of India guidelines. A certificate to this effect issued from the competent authority should be attached with the prescribed application form. Wherever a relaxation of qualification, including percentage of marks, is permitted under the UGC/Govt. of India guidelines, such relaxation shall also be considered in appropriate cases subject to recommendations of the Screening Committee.

    The relaxation in age shall also be given in respect of the following categories as mentioned against each:

S.No.	Category of Persons	Extent of age relaxation
1.	Regular Employees of the Central Govt/State Govt./ Central Universities / UGC maintained deemed to be Universities / other Central/State autonomous bodies / organisations / Institutions.	As per Government of India Rules.
2.	Ex-Servicemen	

    The upper age limit for appointment of Group 'C' posts is relaxable for Group 'C' and erstwhile Group 'D' departmental candidates up to 40 years in case of General candidates and 45 years in case of candidates belonging the SC/ST who has rendered three years continuous regular service in university in accordance with the instructions or orders issued by the Govt. of India.

26. The following categories of persons shall not be eligible to apply for any position in the University:
    i. who has been convicted by any Court of Law or any criminal proceedings are pending against him;
    ii. who is a person of unsound mind and questionable conduct or not medically fit to perform his

duties.

iii. who has entered into or contracted a marriage with a person having a living spouse;
Provided that the Competent Authority of the University may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for doing so, exempt any person from the operation of these Rules;

iv. who is not a citizen of India; and

v. any other category of person disqualified for appointment by the Govt. of India/ UGC from time to time.

27. A candidate who is already in service shall submit the Vigilance Clearance Certificate from the employer or his/her authorised officer, to the effect that no disciplinary / criminal proceedings are pending or contemplated against him/her. It shall be directly sent by the parent department or be handed over to the employee concerned in sealed cover at the time of written/skill test/interview, as applicable, or along with the application.

28. Wilful suppression of factual information or any document relating to the eligibility or otherwise as of a candidate, followed by supply of fake documents or misleading statement or information in the application or tampering with the documents, or providing such information relating to the achievements, caste, educational qualifications, experience or domicile, the Chief Vigilance Officer of the University shall have the powers to investigate / inquire into the matter and submit the report to the authority for further action at any stage of recruitment process or employment. If any of these acts is found to be true, the candidate shall be disqualified for appointment to the post or if already appointed, his/ her services shall be liable to be terminated, with immediate effect, after adhering to the procedures.

29. The details of application fee is as under:

Categories	**Group C**
General/OBC/EWS	Rs. 500/-
Women/SC/ST/PWD	Nil

30. Separate Application form shall have to be submitted for each post.

31. The eligibility of the candidate will be decided by information mentioned by him/her in the application form. No addition/modification requests will be entertained. Incomplete application form shall be rejected.

32. All correspondence from the University including Interview/Written test call letter, if any, shall be sent only to the email address provided by the applicant in the application form. The candidates are advised to check the website of the University regularly for updates.

33. Any addendum/dedendum/corrigendum/notices in this regard shall be posted on the website of the University only.

34. In case of any dispute, the territorial jurisdiction for adjudication shall be the Punjab and Haryana High Court.

S Kumar

Registrar